

<Date>

This letter is about your Medicare Prescription Drug Plan premiums.

Dear <Name of Member>:

Our records show that you asked to pay your <Part D Plan> plan monthly premiums by having them deducted from your regular Social Security payment. To set up this payment option, Social Security must deduct two or more monthly premiums from your regular payment in the first month that the deductions take effect.

Social Security has notified us that your regular Social Security payment amount isn't enough to cover the necessary deduction. Because of this, the automatic deductions that you requested from your Social Security payment cannot be processed. No deductions for your <Part D plan> plan premiums have been taken from your Social Security payment.

We will begin billing you directly for your monthly <Part D plan> premiums. You also can contact us to arrange to pay these premiums through an automatic withdrawal from a checking or savings account. [Add other plan-specific payment options if available.]

If you have questions about this letter or think it is incorrect, please contact us as soon as possible at <1-800-XXX-XXXX (toll-free TTY/TDD)> to discuss your options for paying your premiums.

Thank you.

[Add Spanish sentence re: how to get this information in Spanish.]