### WELCOME! The Meeting will begin momentarily



"Reinventing Direct Care Administration to Create a Sustainable Future"

Dcisoftware.com



# Agenda for Today's Webinar

Who is DCI

- ▶ How can a Business Management Platform really help?
- Discussion of Training and Employee Management
- How does this fit into DCI
- DCI Demonstration
- Discussion on how to manage remote employees w our Time and Attendance, Training, and messaging

▶ Q&A



## Who We Are

#### Mindi Mitchell, COO (Portland, OR)

19 years of industry experience working at and leading multi-state agencies: I/DD, residential, supported living, day programs, employment, foster care, HCBS, etc.

#### Brian Perry, VP of Sales (Austin, TX)

15 years of sales and sales management experience and 9 years healthcare IT experience managing teams of sales executives and project managers.

#### Marisa Balbo, Innovation Assoc. (Scottsdale, AZ)

17 years of industry experience: Provider Relations and Contracting Supervisor, Manager and Director Behavioral Health/IDD/MCO









### What We Believe

#### **OUR MISSION**

"Reinventing direct care administration to create a sustainable future."

### **OUR VISION**

"Design state of the art systems that streamline administration and direct more resources to caregiving."

**OUR VALUES** 

"Pioneering innovations for compliance, quality of care, and higher direct care wages."

#### **OUR GOAL**

"To become your trusted technology partner."



# How can a Business Management Platform really help?

- Track and record Time and Attendance remotely and accurately.
- Easily track mileage and client transportation
- Manage Authorizations seamlessly and have the ability to track utilization in real time
- Capture all the data that you need to pay your employees and bill your funding sources easily and with great accuracy



# Training and Employee Management

▶ Training remote employees, how do I even?

How do we easily chat about clients, and other sensitive issues without having too many calls each day?





# The Authorization Module

Stores and manages authorizations from any funding source

- Receives automated authorization updates from select funding source systems
  - Capable of receiving imports to add or update authorizations from all other funding sources
- Enforces daily, weekly, and monthly authorization limits
- Manages start dates, end dates, and expiration dates
- Reports authorization balances in real time
- Is the system of record for all care management and billing transactions
- Integrates with all other DCI modules to ensure compliance and optimize usage of care



# The Training Module

Allows agencies to:

Configure training compliance at multiple levels:

- Corporate, funding source, employee, client, and service code level
- Tracks required trainings and proactively alerts employees and supervisors to increase compliance
- Prevents any caregivers without proper training, background check, or certifications, from providing care
- The training module can also provide links to live training calendars or other online training systems



# **DCI Above and Beyond**

Additional Training Options Available:

Provides a Learning Management System (LMS) for delivering online training, testing, and certification:

► Online HD Video training content from the DCI library

Load your own video training

► DCI can film custom online training for you

► Closed captioned and multiple languages available

https://awardco.wistia.com/medias/giduts2nhz

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#### News Posts

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# Proactive, Real-Time Alerts & Notifications

- HIPAA Secure Text Messages, Emails, User Portals, and Dashboards
- Helps your agency stay ahead on compliance and care
- Allows your caregivers to manage themselves
- Makes employee oversight simple

# Mobile App Demonstration



DASHBOARD Home > Dashboard ENTRIES Desct
ENTRIES Type Employee Name Search Reset Add Entr
ACCOUNTS
PROFILE CERTIFICATION
SCHEDULES         Overtime Gauge         03/21/2020 to 03/27/2020         Total Hours         03/21/2020 to 03/27/2020
AVAILABILITY 0 - 30 30 - 40 40+ Approved Hours: 0.00
CLIENTS Pending Hours: 0.00
EMPLOYEES No entry in current week Unverified Hours: 0.00
RESIDENTIAL PROGRAMS
DAY PROGRAMS
CASE WORKERS
GROUP SERVICES Authorizations
PARENTING PROGRAMS         Type Client Name         Search         Reset
GUARDIANS
COST CENTERS Overdue Care Notes Widget
PENDING ENTRIES (308) Employee Name Number of Care Notes Past Due
Brian Perry 6

#### **DCI** Dashboard

DCI's Super user Dashboard puts everything within easy reach for ease of use



# Auto Approval

DCI will automatically approve entries that meet the following criteria:

Does not put the employee over 40 hours in the work week

- ► Has valid and complete EVV (if EVV is required)
- Does not put the client over any authorization limits

#### Entries that fail auto approve move to a pending status for Employer action:

Approve	Punch▼ ID	Service Date	Start Time	End Time	Cost Center	Client/ Program Name	Employee/ Program Name	Service Code/Ty pe	Amount	EVV	Needs Review
AR	1400	Mar 16, 2020			Demo Cost Center - DCC	Chewbacca	Chloe Caregiver	Client Transport ation	0.00	N/A	
AR	1319	Mar 06, 2020			Demo Cost Center - DCC	Chewbacca	Chloe Caregiver	Client Transport ation	0.00	N/A	
AR	1214	Jan 20, 2020	08:00 AM	10:00 AM	Ashley Cost Center - ACC	Chewbacca	Community Group A	Group Services	0:02:00	N/A	
AR	1213	Jan 20, 2020	08:00 AM	10:00 AM	Ashley Cost Center - ACC	Storm Trooper	Community Group A	Group Services	0:02:00	N/A	

Showing 30 out of 43 records



# When you're with DCI back office is easy!!

#### Payroll

- DCI uses the EVV and time entry data to process payroll
- DCI payroll handles all payroll functions
  - **PTO**, Vacation, Multiple pay rates
  - Batch processes
- The payroll module can integrate with other payroll providers

Billing

- DCI uses the Authorization Module and the time entry and EVV information to generate billing
- Identifies potential billing issues in real time to make sure you get paid for the services you are providing
- ► Auto approval for compliant claims
- Daily billing to optimize cash flow
- DCI helps you optimize revenue by tracking and reporting utilization



# How to manage remote employees and best practices

- As we demonstrated, DCI can help your organization manage remote employees during the pandemic but also after, setting up your agency to thrive and grow in the future.
- Automation allows users to get back to caregiving and reduce the amount of time spent on Administrative tasks
- If you would like to learn More about DCI and how we can help feel free to reach out to us at sales@dcisoftware.com or call us at (480)295-3307





Questions... Thoughts... Feedback...

After the presentation we will randomly choose an attendee to win our \$100 Amazon Gift Card

