

## Leadership Academy Application Requirements

**All applications must be submitted online at:**

<https://ancorfoundation.secure-platform.com:443/a/solicitations/home/12>

To help you prepare your submission, below are the main components and questions that you will be required to address in the online application:

- **Resume or Employment History** *(2-page max)*
- **Answers to 3 Short Essay Questions**
  1. Your Interest: Why are you interested in participating in this program? *(200 word limit)*
  2. Your Leadership: Give one example of how you best demonstrated leadership in your work, organization, or the disability field. *(200 word limit)*
  3. Your Vision: In 5 years, what type of leader in the I/DD or disability field do you hope to be? How do you envision this program will prepare you for this leadership role? *(300 word limit)*
- **Focus Area of Interest** *(select up to 2 areas)*
  - Leadership Skills Development *(e.g., Strategic Planning; Consensus-Building; Conflict Management; Change Management)*
  - Communications *(e.g., Crisis Management; Social Media Strategy; Marketing; Meeting facilitation)*
  - Policy/Advocacy *(e.g., Lobbying; Grassroots Advocacy; Disability Rights History)*
  - HR Management *(e.g., Performance Management)*
  - Financial Management *(e.g., Budget Management; Financial Analysis)*
- **1 Recommendation Letter** – *reference must address 2 questions:*
  - How does this applicant's performance, potential, background, or other qualities compare to those of other well-qualified individuals in similar roles? Provide specific examples. *(250 word limit)*
  - Why do you recommend this applicant for this program? How do you anticipate program participation will benefit this candidate and the I/DD field? *(250 word limit)*
- **1 Agency Letter of Commitment**
  - Applicants must have endorsement of their agency to participate in the ANCOR Foundation Leadership Academy.
  - The agency is expected to offer reasonable support to enable the applicant to complete the program.
  - The letter must be signed by the agency CEO or designee.
  - *See Sample*
- **Sign Personal Commitment Statement** to the program objectives and requirements

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